

DIVISION FOR GIRLS AND WOMEN'S SPORTS

EXECUTIVE COUNCIL MEETINGS

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MINUTES OF THE EXECUTIVE COUNCIL

DIVISION FOR GIRLS AND WOMEN'S SPORTS

[Rosemary McGee]

American Association for Health,
Physical Education, and Recreation

April 23-24, 28, 1960
Roney Plaza Hotel
Miami Beach, Florida

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MINUTES OF THE EXECUTIVE COUNCIL
DIVISION FOR GIRLS AND YOUTH

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Physical Education, and Recreation
National Association for Women

April 23-24, 1960
Bundy Room Hotel
Miami Beach, Florida

DIVISION FOR GIRLS AND WOMEN'S SPORTS

EXECUTIVE COUNCIL MEETINGS

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John Brown, Editor, Eastern District

Wynne G. Smith, Editor, Western District

John Brown, Editor, Southern District

Standing Committee Chairmen

John Brown, Editor, Eastern District

Wynne G. Smith, Editor, Western District

Wynne G. Smith, Editor, Western District

Wynne G. Smith, Editor, Western District

Wynne G. Smith, Editor, Western District

Wynne G. Smith, Editor, Western District

Wynne G. Smith, Editor, Western District

Wynne G. Smith, Editor, Western District

DGWS EXECUTIVE COUNCIL MEETINGS

April 23-24, 28, 1960

Roney Plaza Hotel

Miami Beach, Florida

Roll, Attendance, Proxies

Roll	Name of Proxy	4-23	4-24	4-28
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Officers

Tholma Bishop, Vice President		x	x	x
Anne Finlayson, Vice President-elect		x	x	x
Jane Mott, Past Vice President		x	x	x
Rosemary McGee, Secretary		x	x	x
Marion Purbeck, Treasurer	Ethel Encko	a	a	a
Jean Hodgkins, Parliamentarian		a	a	a
Jo Fiske, Historian		x	x	x
Rachel Bryant, Consultant		x	a	x

District Chairmen

Marshall Schools, Central	Ellen Philbeck	x	x	a
Mary Jane Mulvaney, Central-elect		a	a	a
Ethel Encko, Eastern		x	x	x
Aimee Loftin, Midwest	Marion Kneer	a	a	a
Virginia Greenlee, Northwest	Weythman & Schools	a	a	a
Wanda Rhodes, Northwest-elect		a	a	a
Ellen Philbeck, Southern		x	x	x
Mary Frances Kellan, Southern-elect		a	a	x
Marguerite Clifton, Southwest		a	a	a
Aileen Fiske, Southwest-elect		a	x	x

Standing Committee Chairmen

Jan Gund, Audio-Visual	Evelyn Dillon	x	x	a
Shirley Price, Public Relations		x	x	x
Marjorie Auster, Publications	Iris Carnell	a	x	a
Vera Skubic, Research		x	x	x
Gwen Smith, SGORC		x	x	a
Louise Roloff, SGORC-elect		x	x	a
Lois Messler, Standards		a	a	a

Roll	Name of Proxie	4-23	4-24	4-28
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Section Chairmen

Sara Jernigan, Individual and Dual Sports	x	x	x
Catherine Conner, I & D Sports-elect	x	x	a
Phoebe Scott, elect-elect			x
Evelyn Dillon, Officiating	x	x	x
Betty Everett, Officiating-elect	x	x	x
Janette Sayre, elect-elect			x
Ruth Weythman, Philosophy & Standards	x	x	x
Betty McCue, P. & S.-elect			x
Barbara Hall, Sports Leadership	x	x	a
Mrs. Rosalee Davies, S. L.-elect	x	x	x
H. Jean Berger, elect-elect			x
Marion Kneer, Team Sports	x	x	a
Iris Carnell, Team Sports-elect	x	x	x
Frances McGill, elect-elect			a

Guests

Yolanda Klaskin		x
Lynn Vendion, Winter Sports Guide Chairman	x	

Abbreviations Used in the Minutes

AAHPER	American Association for Health, Physical Education, and Recreation
AWSA	American Water Skiing Association
AAU	Amateur Athletic Union
DGWS	Division for Girls and Women's Sports
EDA	Eastern District Association (of AAHPER)
NAPECW	National Association of Physical Education for College Women
NSGWS	National Section on Girls and Women's Sports
NSWA	National Section on Women's Sports
SGORC	Sports Guides and Official Rules Committee
WNAF	Women's National Aquatic Forum
YMCA	Young Men's Christian Association
YWCA	Young Women's Christian Association.

2. MOVED BY GAIL, SECONDED, THAT THE COUNCIL DISPERSE WITH THE READING OF THE MINUTES.

CARRIED

III. Reports of Officers and Consultants

A. Vice President - Bishop

1. Mention was made of an article appearing in the April issue of the Journal, written by the Vice President, which presents predictions of the future of the Division.

2. Report received by official action.

B. Vice President-elect - Fairlyam

1. The Vice President-elect announced that she anticipated scheduling a meeting at this third convention of the Section Chairmen and the Section Chairwomen.

2. Convention Evaluation

We want an improved program for next year and getting the wishes of the people in attendance is an indirect way of evaluating.

A meeting of Vice Presidents and Consultants revealed that they thought evaluation was important.

An initial committee chaired by Marjorie Phillips is setting up evaluation techniques for national conventions. The instrument they are using as a pilot study is this convention. They will possibly use it with recommendations for future evaluations.

DIVISION FOR GIRLS AND WOMEN'S SPORTS

Minutes of the Executive Council Meetings

Roney Plaza Hotel
Miami Beach, Florida
April 23-24, 28, 1960

I. Opening

- A. The meeting was called to order on Saturday, April 23, 1960 at 9:00 a.m. by Vice President Thelma Bishop. She welcomed the Council members and made the necessary introductions among the various members of the Council.
- B. The Secretary called the roll and recognized the proxies.

II. Minutes and Agenda

A. Minutes

1. No corrections to the Minutes were brought to the attention of the Council.
2. MOVED BY GUND, SECONDED, THAT THE COUNCIL DISPENSE WITH THE READING OF THE MINUTES.

CARRIED

III. Reports of Officers and Consultant

A. Vice President - Bishop

1. Mention was made of an article appearing in the April issue of the Journal, written by the Vice President, which presents predictions of the future of the Division.
2. Report received by official action.

B. Vice President-elect - Finlayson

1. The Vice President-elect announced that she anticipated scheduling a meeting at this Miami Convention of the Section Chairmen and the Section Chairmen-elect.
2. Convention Evaluation

We want an improved program for next year and getting the wishes of the people in attendance is an indirect way of evaluating.

A meeting of Vice Presidents and Consultants revealed that they thought evaluation was important.

An AAHER committee chaired by Marjorie Phillips is setting up evaluation techniques for national conventions. The instrument they are using as a pilot study in this convention. They will possibly come up with recommendations for future evaluations.

3. Convention procedures and duties

The Chairman of the Nominating Committee presents the slate but then the chairman of the Section continues to preside. The Chairman of the Section announces the results at the end of the meeting and asks elected officers to meet after the meeting to get names and addresses correctly and to invite them to attend Executive Council meeting on Thursday.

Past Chairmen are chairmen of Nominating Committees. The new chairman will appoint the nominating committee with representation from all districts. Proceed promptly with clearing names for nominations.

Write a congratulatory note to officers. The present Chairman of the Section and the Vice President should both do this.

4. Report received by official action.

C. Past Vice President - Mott

1. MOVED BY MOTT, SECONDED, THAT STUDY BE INSTIGATED TO DEFINE THE WORKING RELATIONSHIPS OF THE PAST VICE PRESIDENT AND SECTION CHAIRMEN WHERE STATE OR DISTRICT CHAIRMEN ARE TO BE INVOLVED IN A PROJECT.

CARRIED

This relationship will become even more important as the Sections become busier.

It would be helpful if carbon copies of letters would be exchanged and routed to the various people involved.

The wording of the motion is all right and can be expanded to include others as the need arises.

D. Treasurer - Purbeck (absent)

1. No report.

E. Consultant - Bryant

1. Recommendation No. 1. a. of her report about space allocated to the Officiating Section for materials in the Guides.

MOVED BY SCHOOLS, SECONDED, THAT THE MATTER OF ALLOCATING SPACE IN THE GUIDES TO THE OFFICIATING SECTION BE REFERRED TO THE OFFICIATING SECTION FOR RECOMMENDATIONS TO BE MADE AT THE DECEMBER MEETING OF THE EXECUTIVE COUNCIL.

CARRIED

The space allotment should be handled separately for each Guide probably and there should be some give and take in the allotting of space.

For the present this idea was referred to Louise Roloff as incoming SGORC chairman. At the December meeting she will have a summary report on all guides showing the number of pages used at present, the number requested, and the number required.

Occasionally the Officiating group may want to submit articles to the Guides on the same basis as other articles.

Dillon brought up the topic of printing names of the Officials in the Guides. There are alot of people who have suggested it even though it does not have a chance of passing the vote of the Executive Council.

Maybe a solution would be to have a special Guide on Officiating on all sports in which ratings are given. It would be difficult to have it up-to-date because rules guides come out at different times.

2. Recommendation No. 1. b. that consideration should be given to deleting bibliographies of books, articles, and visual aids. This material is easily available in other sources.

Perhaps this material should be prepared in a more selective manner but it should not be eliminated from the Guides.

MOVED BY SMITH, SECONDED, THAT THE SGORC SPORTS CHAIRMEN BE ASKED TO GIVE CONSIDERATION TO BEING SELECTIVE AND UP-TO-DATE IN THEIR PUBLICATION OF BIBLIOGRAPHIES AND VISUAL AIDS MATERIALS.

CARRIED

3. Recommendation No. 1. c. about giving consideration to condensing or shortening statements of specific standards.

MOVED BY MOTT, SECONDED, THAT THE RECOMMENDATION ABOUT CONDENSING OR SHORTENING STATEMENTS OF SPECIFIC STANDARDS BE REFERRED TO THE STANDARDS COMMITTEE FOR CONSIDERATION.

CARRIED

4. Recommendation No. 1. d. about observing closely the development of track and field. It might be advisable to issue the next edition of Softball-Track and Field in two separate Guides.

MOVED BY SMITH, SECONDED, THAT THE SGORC CHAIRMAN AND THE TEAM SPORTS CHAIRMAN AND THE INDIVIDUAL AND DUAL SPORTS CHAIRMAN AND THE OFFICIATING CHAIRMAN CONSIDER THIS PROBLEM OF SPLITTING THE GUIDE AND MAKE RECOMMENDATIONS AT THE MEETING OF THE EXECUTIVE COUNCIL NEXT DECEMBER.

CARRIED

There is no space now for Track and Field materials unless the Softball material is cut down. There have been more changes in Track and Field rules in the last couple of years than there have been in the last fifty years.

Maybe gymnastics and apparatus will get involved here, too, if the scope policy deems it appropriate.

Track and Field is considered an Individual Sport.

5. Recommendation No. 2. about need for clarification of policies of handling funds for Archery and Bowling Tournaments.

All tournament funds will be handled by new personnel next year so this is a good time to institute a change.

Entry fees usually cover the costs of entry blanks, etc. There has been no reporting except about the results of the tournament. A report should go to the Treasurer. The Sports Chairman should forward to the SGORC chairman the results of these tournaments.

MOVED BY SMITH, SECONDED, THAT THE RECOMMENDATION ABOUT NEED FOR CLARIFICATION OF POLICIES WITH REGARD TO THE HANDLING OF FUNDS FOR THE ARCHERY AND BOWLING TOURNAMENTS BE REFERRED TO THE FINANCE COMMITTEE FOR STUDY.

CARRIED

6. Recommendation No. 3. about the DGWS participation in the fund drive for the 1961 International Congress.

The Planning Committee for the International Congress will meet here in Miami on Wednesday night and our interest should be evidenced before then.

DGWS will probably be given a definite allotment to help finance this Congress. The State Chairmen might carry on fund raising projects for this cause.

MOVED BY FINLAYSON, SECONDED, THAT CONSIDERATION BE GIVEN TO THE DGWS PARTICIPATION IN THE FUND DRIVE AND DELEGATE PARTICIPATION IN THE 1961 INTERNATIONAL CONGRESS.

CARRIED

It might be advisable to state our interest in participating in the fund drive and wanting as much representation as the planning committee can give us.

Encke asked if there were any suggestions as to types of drives for funds.

Clinics, events, etc. with an international flavor.
Special Guide Sales earmarked for the International Congress.
Requests for contributions.
Student Major Club projects.

District Chairmen should channel procedures to the State Chairmen.

One criterion for participation as a delegate to the Congress should be international travel and concern and asserted interest. The delegates will attend at their own expense. It is a real honor to have a chance to go. Some might be chosen as delegates because they have been state international chairmen.

7. Recommendation No. 4. about a reprint of Social Changes and Sports.

Authorization is needed before the 1962 budget goes into effect.

MOVED BY JERNIGAN, SECONDED, THAT A REPRINT OF SOCIAL CHANGES AND SPORTS BE AUTHORIZED TO BE PRINTED SUCH TIME AS NEEDED.

CARRIED

It was agreed by consent that no change from the original is needed.

IV. Reports of Standing Committees

A. Audio-Visual - Gund

1. MOVED BY GUND, SECONDED, THAT IT BE SUGGESTED THAT THE EXECUTIVE COUNCIL GIVE APPROVAL FOR FUTURE PROJECTS TO BE UNDERTAKEN BY THIS COMMITTEE, AND THAT IT NOT BE NECESSARY TO SUBMIT DETAIL SPECIFICATIONS TO THE COUNCIL IN ORDER TO PROGRESS WITH THE SPECIFIC PROJECT.

(LATER WITHDRAWN)

MOVED BY FINLAYSON, SECONDED, THAT THIS MOTION BE TABLED UNTIL SATURDAY AFTERNOON OR THURSDAY AFTERNOON MEETINGS OF THE COUNCIL UNTIL WE CAN CONFER WITH THE CONSULTANT ABOUT THE PRESENT POLICY.

CARRIED

NOTE: THE ORIGINAL MOTION WAS WITHDRAWN WHEN THE COUNCIL LEARNED THAT THE PRESENT POLICY COVERS THE DESIRES OF THE COUNCIL. THE FOLLOWING DISCUSSION WAS PERTINENT, HOWEVER.

At the December meeting of the Council the detailed outlines were revised from what a so-called qualified committee had already decided. Once an outline is submitted to the Council it has already been approved and prepared by an expert committee. The Council should not revise it then unless a matter of policy is involved.

There is a difference in approving a bulletin board project published by the DGWS and approving an article in a Guide which is published under some person's name.

This question concerns how much freedom an individual committee should have when it publishes a group project representing the entire DGWS.

The Council is not necessarily expert in a particular sport, but it does need to be well informed of the projects.

At the December meeting, the Audio-Visual Chairman asked for detailed help on the outlines and received it. But she did not have to get this type of approval from the Council.

MOVED BY FINLAYSON, SECONDED, THAT WE REMOVE FROM THE TABLE THE MOTION CONCERNING EXECUTIVE COUNCIL APPROVAL FOR AUDIO-VISUAL COMMITTEE PROJECTS.

CARRIED

The first audio-visual projects were given priority by a survey in the team sports area. Those not covered on the survey were to be submitted to the Audio-Visual Committee for suggestions, revisions, etc. Authorization has been given by the Audio-Visual Committee that the project is ready to go to press. The project is first approved as a project and then it is approved to go to press as a budgetary act.

This procedure should go in the Job Analysis for the Audio-Visual Chairman and also for the Publications Chairman.

Should the Executive Council want and/or need to approve all outlines? Or should it be up to the committee to request help when needed?

No action needed. Motion withdrawn. Present policy is adequate.

2. Sports Technique Charts on Basketball are available for purchase. Volleyball is ready for the printer. Riding and Aquatics are in progress.
3. Report received by official action.

B. Public Relations - Price

1. The Past Vice President should be kept well informed of the Public Relations materials going to state chairmen because she is the coordinator of their work.
2. The Consultant brought to the attention of the Council a letter she had received from Mrs. Catherine Sample which she was prompted to write because of her attendance at the National Recreation Association Convention held in Chicago. The following two recommendations in that letter were referred to the Public Relations Committee:
 - a. Have the DGWS display of all rule books, score books, etc., at the National Recreation Association Conventions, their district and state conventions.
 - b. That DGWS attempt to be included on the program so recreation people will be aware of our rules and functions.

MOVED BY MOTT, SECONDED, THAT THE LETTER FROM MRS. SAMPLE BE REFERRED TO THE PUBLIC RELATIONS CHAIRMAN.

CARRIED

3. Report received.

C. Publications - Auster

1. MOVED BY WEYTHMAN, SECONDED, THAT WE NOT PROCEED WITH THE CORECREATION HANDBOOK.

WITHDRAWN

It is a joint project with the Men's Athletics Division. George Van Bibber is co-chairman.

The project may need a new editor. The publication may no longer be needed.

It was suggested that the project be reviewed and that consideration be given about the need of it and that recommendations be made.

2. Recommendation No. 1. of the Publications Committee Report concerning Selected Riding Articles was left on the table until the winter meeting.
3. MOVED BY WEYTHMAN, SECONDED, THAT THE MOTION MADE AT THE WINTER MEETING, 1959-60, CONCERNING THE RECREATIONAL GAMES, 1962 REVISION, BE REMOVED FROM THE TABLE.

CARRIED

Note: See page 10 of Winter Minutes.

MOVED BY MOTT, SECONDED, THAT WE APPROVE THE PUBLICATION OF THE 1962 REVISION OF RECREATIONAL GAMES.

CARRIED

MOVED BY HALL, SECONDED, THAT A SECTION ON "SOCIAL RECREATION" BE INCLUDED IN RECREATIONAL GAMES, 1962 REVISION.

CARRIED AS AMENDED

AMENDED BY FINLAYSON, SECONDED, THAT WE INVITE THE RECREATION DIVISION TO HELP WITH THE PREPARATION OF THIS SECTION OF THE PUBLICATION.

CARRIED

If activities are not clearly defined within our scope perhaps we should pursue them in connection with related Divisions.

The two vice presidents (DGWS and Recreation) should confer and get the procedure going.

It was suggested that this section include physical activity games like party games which are physical in nature.

The Recreation people do buy this publication. No one has criticized us besides ourselves for having such a section in this Guide.

4. DGWS Study Unit, Marjorie Bond, Editor.

This project needs someone now to emphasize the function of DGWS and perhaps Jo Fiske to review the History part which is perhaps already overemphasized.

5. Report received by official action.

D. Research - Skubic

1. We have a new Research Chairman, Vera Skubic, who will be working with us.
2. Report received by official action.

E. Sports Guides and Official Rules - Smith

1. MOVED BY FINLAYSON, SECONDED, THAT THE PRESENT PLAN BE DELETED FROM COUNCIL POLICY WHICH INDICATES THAT CANDIDATES FOR CHAIRMEN OF THE VARIOUS SGORC SPORTS COMMITTEES SHOULD BE APPROVED BY THE PERSONNEL BOARD WHICH IS COMPOSED OF THE PAST VICE PRESIDENT, THE VICE PRESIDENT, THE SGORC CHAIRMAN, AND THE CONSULTANT.

CARRIED

The original intent of this policy was to avoid duplication of personnel and to assure good geographic distribution of the chairmen.

Often the Council voted without really knowing the qualifications of the candidates involved.

The Team Sports and the Individual and Dual Sports Section Chairmen are in a position to be more help than the Personnel Board.

The Personnel Board should be used only in case of need - it is a permissive and not a mandatory procedure. Some procedure should perhaps be maintained in case help is needed.

MOVED BY FINLAYSON, SECOND, THAT IN SUCH INSTANCES AS CANDIDATES CAN NOT BE SECURED FROM THE EXISTING COMMITTEE THE CHAIRMAN OF THE NOMINATING COMMITTEE OF THE SGORC SUB-COMMITTEE SHOULD NOTIFY THE SGORC CHAIRMAN. THE SGORC CHAIRMAN MAY CONSULT THE CONSULTANT AND THE APPROPRIATE SPORTS COORDINATORS WITH CARBON COPIES TO THE CHAIRMAN OF THE INDIVIDUAL AND DUAL SPORTS SECTION OR THE CHAIRMAN OF THE TEAM SPORTS SECTION. SHE THEN FOLLOWS THROUGH AND MAKES THE APPOINTMENT.

DEFEATED

If the sub-committee chairman can not find a successor then she must turn over the duty to the SGORC chairman. She has no recourse once her other powers are exhausted because the sub-committee chairman can not appoint.

The SGORC Chairman should be able to consult anyone and not be restricted to the Sports Coordinators.

By mutual consent it was agreed that Roloff, as chairman-elect of the SGORC, can write into her job analysis any sources she might want to add.

Roloff routed a sheet of paper for members of the Council to suggest possible members to various SGORC posts.

2. The SGORC chairman said consideration should be given to the possibility that the SGORC chairman's responsibilities be assumed by and centered in the Washington office.

The SGORC Chairmanship is often a matter of keeping a schedule of deadlines and a record of routine letters.

Do we want to place more responsibility in the Washington office or give some more help to the chairman as the job is set-up now?

It might be feasible to increase the budget of the SGORC chairman to provide more secretarial help.

The big job of this chairman is orientation and personal contact and encouragement and this is the most important aspect of the job. This takes the personal touch and if placed in a central office this personal touch would be lost.

SGORC projects are expressions of our professional people and this is better than hiring all the work done.

3. Report received by official action.

F. Standards - Messler (absent)

1. No report.

V. Reports of Committees of the Council

A. Finance - Mott

1. The Past Vice President recommended that the form, "Financial Report of Funds Received in Advance", be adopted for use of the Executive Council members. Form appended to report.

Previously if anyone asked for an advance in funds there was no provision for recording such a transaction even though the funds were provided.

Add the date the money was advanced to the form as well as the date and the number of the check.

The form might show the balance in account and it should have a place to indicate the reason money was given in advance.

Advances are mostly for State and District Chairmen for their work. Also the Vice President sometimes receives travel expenses in advance.

This form was developed to legalize procedures formerly done by letter to the Treasurer.

Mott suggested a small group go over the form during this convention to iron out difficulties. Bishop appointed Mott as chairman and Dillon, Finlayson, and Smith to work with her.

MOVED BY MOTT, SECONDED, THAT THE RECOMMENDATION BE TABLED.

CARRIED

MOVED BY PRICE, SECONDED, THAT THE RECOMMENDATION CONCERNING
A FORM FOR ADVANCED FUNDS BE REMOVED FROM THE TABLE.

CARRIED

MOVED BY WEYTHMAN, SECONDED, THAT THE EXECUTIVE COUNCIL ACCEPT
THE FORM FOR THE FINANCIAL REPORT OF FUNDS RECEIVED IN ADVANCE,
THE ARRANGEMENT AND WORDING OF THE FORM TO BE MUTUALLY AGREED
UPON BY THE FINANCE CHAIRMAN AND THE TREASURER IN CONSULTATION
WITH THE CONSULTANT.

CARRIED

2. The Past Vice President recommended that the policy concerning travel expenses to the winter Executive Council meeting be the same as recommended by the AAHPER. She presented a change in procedure but not a change in policy concerning this point. The four-point plan is given in her report and is repeated here for reference:

- "a. The cost of coach flight transportation for each Council member (or 1st class where coach is not available) shall be determined by the Consultant and sent to the Treasurer. The cost shall be based on a direct route from place of employment to the meeting and return.
- b. The Treasurer shall send a check for the specified amount to each Council member.
- c. During the winter meeting, each Council member shall complete the form, "Financial Report of Funds Received in Advance," and submit it to the Treasurer. Incidental expenses for such items as taxis and limosines shall be recorded on the form, in addition to the cost of the ticket for transportation. Where it has been necessary to travel by first class or jet carrier, the reason for the procedure shall be given. Where such modes of travel have been optional, rather than necessary, the extra expense shall be incurred by the individual.
- d. Where legitimate expenses have exceeded the sum advanced by the Treasurer, the individual shall be reimbursed by the Division. Where actual expenses have been less than the amount received, the individual shall repay the Division.

Note: This recommended procedure coincides in the main aspects with the AAHPER practice in regard to meetings of the Board of Directors. The recommendation is intended to clarify our already established policy and to provide for a business-like accounting of funds."

MOVED BY WEYTHMAN, SECONDED, THAT THE EXECUTIVE COUNCIL ADOPT
THE PROCEDURES FOR PAYMENT OF TRAVEL EXPENSES TO THE WINTER
EXECUTIVE MEETING AS OUTLINED IN THE REPORT OF THE PAST VICE
PRESIDENT.

CARRIED

Some thought there should be a further spelling out of amount given for lodging, food, etc, but Mott pointed out that these amounts depend on special conditions each year and so are set at each meeting.

3. MOVED BY MOTT, SECONDED, THAT THE DIVISON DISCONTINUE ITS TRAVEL CARD ACCOUNT.

CARRIED

B. Operating Codes, Policies and Procedures - Hodgkins (absent)

1. MOVED BY MOTT, SECONDED, THAT THIS COMPILATION OF POLICIES AND PROCEDURES BE REVIEWED BY A SMALL COMMITTEE DURING THE COURSE OF THE APRIL EXECUTIVE COUNCIL MEETING, AND THAT ON THEIR APPROVAL OR WITH ANY CHANGES THEY MIGHT SUGGEST, THIS REPORT BE ADOPTED AS THE OFFICIAL AND CURRENT STATEMENT OF POLICIES AND PROCEDURES OF THE DGWS.

CARRIED

Bishop appointed Mott as chairman of this committee and Fiske and Bryant to serve with her.

2. MOVED BY DILLON, SECONDED, THAT CONSIDERATION BE GIVEN TO THE INCLUSION IN THE DGWS STATEMENT SELECTED POLICIES AND PROCEDURES OF THE OFFICIATING SECTION AND THE SCOR COMMITTEE. SUCH CONSIDERATION SHOULD BE DELAYED UNTIL COMPLETION OF THE REVISIONS BY THE ABOVE COMMITTEE.

CARRIED

3. MOVED BY DAVIS, SECONDED, THAT THE POLICIES AND PROCEDURES RECOMMENDED IN THE POLICIES AND PROCEDURES COMMITTEE REPORT BE ADOPTED WITHOUT CODE NUMBERS AND WITH THE UNDERSTANDING THAT THE OPERATING CODE CHAIRMAN MAY CHANGE THE CATEGORIES AND MAKE EDITORIAL CHANGES AS NECESSARY WITH THE EXCEPTION OF THE FOLLOWING ITEMS WHICH ARE TO BE REFERRED TO THE OPERATING CODE CHAIRMAN FOR POSSIBLE DELETION OR REVISION:

GENERAL POLICIES AND PROCEDURES:	2, 5, 6, 8, 11, 13.
FINANCIAL POL. & PRO.	: 1 & 2 proc., 4, 7, 8.
PUBLICATIONS POL. & PRO.	: 3.
COMMUNICATIONS	: 2 (a)(b) proc., 3.
INTER-GROUP RELATIONS	: 3 (a) proc., 4, 6 (a)(b) proc.

CARRIED

Every questionable item has been indicated as (1) delete, (2) change, or (3) editorial revision. This motion calls for no deletion but refers some to the Operating Code Committee for consideration for revision or deletion. Some need to be more carefully formulated.

4. MOVED BY DILLON, SECONDED, THAT A FEW COPIES OF THE COMPLETE LIST OF POLICIES AND PROCEDURES ENTITLED "NSWA - NSGWS - DGWS POLICIES AND PROCEDURES 1942 - 1958" BE PRESERVED. TWO IN THE CONSULTANT'S OFFICE, ONE IN THE HISTORIAN'S FILES, ONE IN THE SECRETARY'S FILE, AND ONE IN THE PARLIAMENTARIAN'S FILE.

CARRIED

5. MOVED BY WEYTHMAN, SECONDED, THAT THE REPORT BE RECEIVED WITH DEEP APPRECIATION TO THIS COMMITTEE.

CARRIED

VI. Reports of District Chairmen

A. Central - Schools

1. Special mention was made of a camp sports clinic open to women physical education teachers and to junior and senior majors of physical education.
2. Report received by official action.

B. Eastern - Encke

1. Each state has a roster of workers and that list can be made available.
2. The DGWS exhibits were displayed at the Schoolman's Meeting.
3. The term of office for the Eastern District Chairman needs to be written out. There is a diversity of opinion about the ruling.

In the Eastern District they want to come around to the one-year plan as advocated by the E. D. A.

If Divisional status is considered for Districts then it would be strange for some Vice Presidents to serve a one-year term and others to serve a two-year term.

The District probably has the final say in this matter.
(See Section XI, C, 13. of these Minutes.)

4. Report received by official action.

C. Midwest - Barton (absent) or Loftin (absent)

1. When District meetings and changes of office occur prior to national conventions, who should come to DGWS Council meetings?
2. MOVED BY DILLON, SECONDED, THAT THE MATTER OF TIME OF CHANGING OFFICERS BE REFERRED TO THE OPERATING CODE CHAIRMAN FOR CLARIFICATION AND POLICY IF NEEDED.

CARRIED

What is better concerning the welfare of the organization in regard to a policy about the hold over of retiring officers?

3. Bishop stated that the Illinois state organization should be consulted about the appointment of DGWS and Dance Section persons. These positions are not suppose to be appointed except in cases of emergency and then by State AAHPER Presidents. They should be elected at the state convention and there should be a previous slate of nominees. The State Committee should work within the structure of the state organization on this.

It is not mandatory that these positions be elected at the state meeting but it is mandatory that they be elected if possible.

4. Report received by official action.

D. Northwest - Greenlee (absent)

1. There has been repeated requests for standards in gymnastics from this area.
2. Alaska has been attached to the Northwest District. It has been recommended to the Representative Assembly that they be accepted as a state association.
3. Report received by official action.

E. Southern - Philbeck

1. Report received by official action.

F. Southwest - Clifton (absent)

1. Report received by official action.

VII. Reports of Section Chairmen

A. Individual and Dual Sports - Jernigan

1. The Section Chairman recommended some changes in the Section Operating Code.

MOVED BY KNEER, SECONDED, THAT THE OPERATING CODE FOR THE SECTION READ AS FOLLOWS:

- F. THE SPORTS COORDINATORS OF THE SECTION SHALL BE APPOINTED BY THE CHAIRMAN AND WILL SERVE FOR TWO YEARS. SPORTS COORDINATORS MAY BE APPOINTED FOR AQUA TICS, ARCHERY, BADMINTON, BOWLING, FENCING, GOLF, RIDING, TENNIS, OUTING, AND WINTER SPORTS.
- G. THE JOINT COMMITTEE PERSONNEL SHALL INCLUDE THE EXECUTIVE COMMITTEE OF THE TEAM SPORTS SECTION AND THE EXECUTIVE COMMITTEE OF THE INDIVIDUAL AND DUAL SPORTS SECTION.
- H. THE EXECUTIVE COMMITTEE PERSONNEL SHALL BE THE OFFICERS OF THE SECTION.
- I. THE CENTRAL COMMITTEE PERSONNEL SHALL INCLUDE ALL SPORTS COORDINATORS.

CARRIED

2. The SGORC chairman and the Individual and Dual Sports Chairman should get together to work out the problem of Track and Field inclusion in the operating codes.

3. There is some question about the relationship between the SGORC chairman and the Sports Coordinators.
4. Report received by official action.

B. Officiating - Dillon

1. Most boards want study questions included in the Guides as well as emblems for local ratings.
2. The Officiating Section Board will meet after this convention to see about changing the name but not the function of its Committee on Philosophy and Standards of Officiating. (Note: The change was made to Principles and Techniques of Officiating.) It will also consider raising dues, compiling lists of policies and procedures. Note Section XI, C, 10 of these Minutes.
3. Report received by official action.

C. Philosophy and Standards - Weythman

1. Report received by official action.

D. Sports Leadership - Hall

1. Report received by official action.

E. Team Sports - Kneer

1. MOVED BY KNEER, SECONDED, THAT THE FOLLOWING CHANGES BE MADE IN THE OPERATING CODE FOR THE TEAM SPORTS SECTION AND THAT THE APPROPRIATE LETTERS BE ASSIGNED TO THE TEAM SPORTS CODE:

F. SPORTS COORDINATORS OF THE SECTION SHALL BE APPOINTED BY THE CHAIRMAN AND WILL SERVE FOR TWO YEARS. SPORTS COORDINATORS MAY BE APPOINTED FOR BASKETBALL, SOFTBALL, VOLLEY BALL, SOCCER, SIEEDBALL, HOCKEY, AND LACROSSE.

AND SECTIONS G., H., & I. AS REPORTED IN THE INDIVIDUAL AND DUAL SPORTS SECTION REPORT.

CARRIED

(See Section VII, A, 1 of these Minutes)

2. Report received by official action.

F. Miscellaneous Section Matters

1. The Board of Directors should get a brief summary of the winter meeting and agenda as well as a final report of the work of all the DGWS Sections.
2. Nominations: Nominees must be cleared early for eligibility for Section offices. We need to do more work to encourage people not to let their memberships lapse. Also renewals should indicate old and new addresses, if a change is indicated. Otherwise they might be considered new memberships.

VIII. Reports of Special Committees

A. Joint Committee on Implementation of Estes Park Conference - Bishop

1. This is a joint committee of DGWS and NAPECW.
 2. This was a wonderful conference in talks, discussions, etc. but they never really got down to talk about what this means for Sports for Girls.
 3. Some of the committee members made some of the following suggestions for follow-up plans:
 - follow-up workshops around the country
 - research study on ways conference ideas could be implemented
 - evaluate conference (too late now)
 - questionnaire study (we could not respond now to a questionnaire asking what we had learned two years ago at Estes Park.)
 4. We have a valuable document that we are not using properly. Some of these materials might indicate some new directions for DGWS.
 5. A committee might study it for practical implementations. Certainly it is not a questionnaire study or a research project. We should have implemented it immediately and not two years hence.
 6. The NAPECW workshop at Interlocken is planning some similar considerations so there may be some building upon what was done at Estes Park.
 7. We should direct this committee and not just leave them hanging.
 8. Being late does not necessarily mean that there still is not something to salvage. Finlayson suggested the following procedure:
 - present committee be thanked and disbanded
 - give topic to Dream Committee
 - those attending Interlocken conference make pertinent notes about implementation and report in some way
 - appoint a committee to go through the publication to pull out any DGWS implementations
 9. Two programs at this convention are outgrowths of the Estes Park Conference. It has been used at two district conventions. Something has already happened in this type of implementation.
 10. MOVED BY FINLAYSON, SECONDED, THAT THE PRESENT COMMITTEE BE THANKED FOR THEIR WORK AND THEN BE DISBANDED COOPERATIVELY WITH THE NAPECW.
- CARRIED
11. MOVED BY FINLAYSON, SECONDED, THAT A COMMITTEE OF SIX BE APPOINTED--EACH TO BE ASSIGNED TO ONE OF THE SIX MAJOR ADDRESSES GIVEN AT THE ESTES PARK CONFERENCE - THAT THEY STUDY THEM AND PULL OUT ANYTHING THEY THINK HAS IMPLICATIONS FOR DGWS AND REPORT AT THE WINTER MEETING.
- CARRIED

12. Report received by official action.

B. Simplified Rules - Honnis (absent)

1. If modifications are needed on the Junior High School level it seems that they would be needed even more on the elementary level.
2. Already rules are modified to accommodate space, skill levels, and needs of local situations.
3. Is the modification to make a modified game or to make it easier to learn the rules?
4. There is some confusion between modification and simplification. They are not the same even though used interchangeably in the report.
5. MOVED BY KNEER, SECONDED, THAT THIS COMMITTEE ON SIMPLIFIED RULES TAKE A MORE FORMAL STUDY OF THIS PROBLEM TO SEE IF THERE REALLY IS A NEED FOR SIMPLIFIED RULES.

DEFEATED

6. MOVED BY DILLON, SECONDED, THAT THIS COMMITTEE BE INSTRUCTED TO CLARIFY THEIR STATEMENTS ABOUT MODIFICATIONS AND SIMPLIFICATIONS AND THAT THE NEW CHAIRMAN OF THE RESEARCH COMMITTEE BE ASKED TO ASSUME CHAIRMANSHIP OF THIS COMMITTEE.

CARRIED

C. Intercollegiate Bowling Tournament

1. A \$100.00 check will be deposited to their account. A report will be available for review.
2. Report received by official action.

D. Dream Committee

1. This committee recommends another conference similar to the one at Estes Park - The topic, "Existing Conflict in Values which Affect the Conduct and Content of Sports Programs for Girls and Women." They included both moral and ethical values in their concept and stated that sportsmanship was just one aspect of the total picture.
2. The Research Committee should be used to gain preliminary information that might help with the planning of the conference.
3. MOVED BY SKUBIC, SECONDED, THAT THE DGWS CONSIDER SPONSORING A NATIONAL CONFERENCE WITH THE THEME ON THE EXISTING CONFLICT IN VALUES WHICH AFFECT THE CONDUCT AND CONTENT OF SPORTS PROGRAMS FOR GIRLS AND WOMEN.

CARRIED

4. A planning committee should be established.

5. MOVED BY SKUBIC, SECONDED, THAT THE PRESENT DREAM COMMITTEE BE DISSOLVED BECAUSE IT HAS COMPLETED ITS CHARGE.

CARRIED

E. Water Skiing - Jernigan

1. MOVED BY DILLON, SECONDED, THAT THE FOLLOWING RECOMMENDATIONS BE REFERRED TO THE PUBLIC RELATIONS COMMITTEE:
 - A. THAT DGWS MAKE ITS FUNCTIONS AND PURPOSES KNOWN TO AWSA.
 - B. THAT DGWS EXPRESS ITS INTEREST IN WORKING WITH AWSA AND OFFER ITS SERVICES.

CARRIED

2. MOVED BY SMITH, SECONDED, THAT THE SGORC CHAIRMAN ENCOURAGE THE AQUATICS CHAIRMAN TO SEE ABOUT INFORMATION AVAILABLE ON WATER SKIING FOR POSSIBLE INCLUSION IN THE AQUATICS GUIDE.

CARRIED

All aquatics materials should be kept together for the time being and not included in two separate guides.

IX. Reports of Representatives Attending Meetings of Allied or Related Organizations

A. International Joint Softball Committee - Kneer

1. The bat size has increased 1/8 of an inch. The trend is toward the use of slow pitch softball rules especially in recreation leagues.
2. Kneer has been asked to recodify the slow pitch softball rules.
3. Kneer recommends that the Division of Men's Athletics be urged to send a representative or a proxy to the meeting of this committee. The man representing AAHPER has not attended in recent years.
4. Report received by official action.

B. White House Conference on Children and Youth - Mott, Bishop

1. There were 1600 recommendations made which will be summarized later. It is too near past to be specific about its implications just yet.

C. DGWS-AAU Basketball Committee - Smith

1. Irma Schalk was invited to become a member of this committee in an ex-officio capacity.
2. The report stated that each committee would seek approval from its parent organization to continue this project of joint rules and extend invitations to other agencies to meet and assist in rules construction.
3. MOVED BY SMITH, SECONDED, THAT SUCH APPROVAL BE GRANTED TO THE DGWS COMMITTEE.

CARRIED

4. Winsberg should be notified that her recommendation has been approved.

5. The DGWS Basketball Committee feels that DGWS will continue with their standards, etc. but that we should cooperate with AAU and infiltrate when possible. Neither group is ready to concede but cooperation can exist and we can take leadership. DGWS can look at its rules to determine if our rules really fit all girls of all skills. It is a matter of emphasis rather than a matter of giving in.

6. MOVED BY KNEER, SECONDED, THAT DGWS COOPERATE WITH AAU IN FORMULATING ONE SET OF BASKETBALL RULES.

CARRIED

7. Report received by official action.

D. Women's National Aquatics Forum

1. Report received by official action.

E. U. S. Field Hockey and U. S. Women's LaCrosse Associations - Mott

1. The picture regarding the working relationship of DGWS with Hockey and LaCrosse is clouded. Representatives of these sports were receptive of information given by Mott on behalf of the DGWS.
2. Mott feels such conferences should be repeated.
3. They want help in promoting the 1963 International Hockey Tournament and they want to find personnel across the nation to help with the tournament. DGWS could help on both of these projects.
4. Information about the International Hockey Tournament should be passed on to State Chairmen by the Public Relations Committee and the District Chairmen.
5. The people in attendance at this meeting are good teachers but not necessarily closely affiliated with AAHPER and that is one reason why this meeting is so valuable.
6. Report received by official action.

X. Old Business

XI. New Business

A. Referrals from the AAHPER Board of Directors

1. The Board of Directors approved a national conference on professional preparation that will provide for all aspects of preparation in the areas of health education, physical education, and recreation.

The idea was originally initiated by the Health Education Division and then enlarged.

MOVED BY AUSTER, SECONDED, THAT WE RECOMMEND THAT AREAS SUCH AS PREPARATION FOR TEACHING SPORTS TO GIRLS AND WOMEN BE INCLUDED IN THE CONFERENCE AND SUGGEST THE INVOLVEMENT OF DIVISIONS AND SECTIONS OF THE ASSOCIATION WHO MAY GIVE SPECIFIC HELP.

MOVED BY DILLON, SECONDED, THAT THE ABOVE MOTION BE TABLED.

CARRIED

MOVED BY WEYTHMAN, SECONDED, THAT WE RECOGNIZE THAT THIS IS A DESIRABLE TYPE OF CONFERENCE AND THAT DGWS IS INTERESTED AND WILLING TO PARTICIPATE AS A DIVISION OR IN COOPERATION WITH OTHER DIVISIONS IN ANY WAY THE PLANNING COMMITTEE SEES FIT.

CARRIED

2. There seems to be a need for a specialized and inexpensive publication each year relating to the various division interests of the Association. For each Division, a combination convention proceedings, yearbook of activities, and annual of highlights would best describe the needed publication.

This publication is planned as a saleable publication and as an interpretative document. It would include materials not published elsewhere such as speeches.

The Executive Council of DGWS discussed this matter and informally decided they did not want to undertake this project.

3. No officer of the National Association, its Divisions, or its Sections whose title is carried as an office in the By-Laws, Division, or Section Operating Codes is eligible for election to another office so designated unless the termination of the one office precedes the assumption of duties of the new office. (This means duties in connection with status as elect, active, or immediate past.)

In the past the Board of Directors has wanted the best leadership available even if it meant pulling some personnel from other positions.

No one has two votes as officers of AAHPER in the Representative Assembly. One person has one vote and one proxy.

It means people already holding an office who are asked to run for an office now have to resign their present position in order to be eligible to run. If this is what they mean then they are tightening their thinking.

Finlayson suggested to Bishop that she carry back to the Board of Directors a comment about the need for clarification of this policy.

This brings up the question of resignations. They hurt the work of the Division until a fill-in can be appointed.

4. Secure histories of physical education, health education, and recreation for each state and for institutions of higher learning. This was approved by the Board of Directors and referred to the appropriate Division Executive Councils.

This is reported to inform us of this action by the Board of Directors.

B. YMCA sponsoring competitive events for girls.

1. A letter from Janet Woodruff to Lynn Dillon states, "...The problem is as follows; that there is a strong trend in YMCA's to sponsor considerable competition in various activities for girls and women on a regional as well as a local basis and that little leadership is given by women...."

MOVED BY WEYTHMAN, SECONDED, THAT THIS COUNCIL CONTACT THE NATIONAL YMCA AND YWCA IN REGARD TO THE SPORTS PROGRAMS THAT THEY CONDUCT FOR GIRLS AND WOMEN.

CARRIED

See about women handling these programs.

C. New Executive Council Takes Office

1. Fiske expressed gratitude to Thelma Bishop, retiring Vice President, for her work in behalf of the Division and stated that she had guided us well.
2. Anne Finlayson took office as Vice President of the DGWS on Thursday, April 28, 1960 at a meeting of the new Executive Council in the Tropical Room of the Exhibition Hall, Miami Beach, Florida. She expressed thanks to the Council, welcomed the new members and Sara Jernigan as Vice President-elect, and proceeded with the business at hand.
3. Convention Comments
 - a. Send suggestions for convention programs for next year to the chairmen-elect.
 - b. The Philosophy and Standards Section has, for three years running, met in a huge room. The location of the Sports Leadership Section meeting was a difficult one, too.
 - c. There were 512 in the Division meeting with an average of 200 in the Section meetings. Jernigan should make note of this for next year.
 - d. There was misunderstanding about the Division meeting being a participation affair. Notice of such could go in the pre-convention Journal notices so people would come prepared.
 - e. Materials on demonstrations should be duplicated so they can be distributed. Not speeches, but order of materials covered, etc.
4. Send summer addresses to Anne Finlayson, 306 E. Lovell Street, Kalamazoo, Michigan.

5. Plans for the 1961 convention.

- a. The theme will be decided before this convention is over.
 - b. After May 20th, 1960 the National Office will send out convention packets to past chairmen, chairmen, and chairmen-elect. Included will be times of convention meetings.
 - c. The first deadline for sending materials to Headquarters and Vice President-elect will probably be October 1st so only have eleven months in which to plan.
 - d. Send to Vice President-elect Sara Jernigan your tentative convention plans by June 10, 1960. Do not invite people yet until times and duplications can be checked by the Vice President-elect.
 - e. The final program must be complete by November 1, 1960 in every detail.
 - f. Carbon copies of correspondence should go to all people in sections concerned. Maybe even to other Section Chairmen-elect so duplications will be checked.
 - g. Ethel Encke will prepare a list of resource people in the Eastern District since the convention will be there.
 - h. Allow time during Atlantic City, 1961 convention, for a meeting of the Chairmen-elect who are invited to come to the Council meeting but not required.
 - i. Nominating Committees should note that a 2-year instead of a 5-year AAHPER membership is required now of all nominees. This automatically goes into all operating codes since the Representative Assembly has passed it.
 - j. Inform the Vice President-elect, Consultant, and the Vice President of the final slate.
 - k. The elementary school principals will be meeting concurrently. It is planned that we should use some of the same speakers. Do not plan for joint meetings because they will hurt the attendance at both meetings and the two convention hotels are not close.
6. Go through files and clean them out and mail them to your successor within the week. Date everything and designate the current Operating Code. Refer to the Trash Committee Report.
7. Any commercial person appearing on the program must be an exhibitor at the convention. If they pass out materials they should first be checked by the Vice President-elect and Chairman of the Section. For example, the Nissen Trampoline Company passed out materials on rebound tumbling which included materials from all companies making this type of equipment.
8. Duties of past chairmen at conventions need to be clarified by the next convention. The Vice President will assume this responsibility.
9. All changes of Operating Codes should be ready for ratification at the winter meeting of the Executive Council.
10. MOVED BY JERNIGAN, SECONDED, THAT WE APPROVE IN PRINCIPLE THE CHANGE IN THE NAME OF THE PHILOSOPHY AND STANDARDS COMMITTEE OF THE OFFICIATING SECTION UPON THE APPROVAL OF THE VICE PRESIDENT.

CARRIED

11. Finlayson will ask for a clarification on the 2-year membership rule for candidates for Vice Presidents and the President.
Note: The membership requirement remains at 5 years for these offices.
12. The date for the winter meeting was discussed. We might want the Executive Council to meet on the west coast either before or after the National Field Hockey Tournament at Berkeley, California on December 27, 28, 29, and 30th. Meeting afterward will involve conflicting with dates for Bowl games. We might meet simultaneously with the tournament. The Vice President has to call the meeting and she will study the matter.
13. There remains some confusion about the terminating date of office for District Chairmen. The Consultant will check District Operating Codes and notify the persons involved.

Vice President Anne Finlayson adjourned the meeting of the DGWS Executive Council at 12:27 p.m. on Thursday, April 28, 1960.

Respectfully submitted,

Rosemary McGee
DGWS Secretary

